



American Association of Zoo Keepers 7.02-3	Page 1 of 15
	Effective Date: 1 March 2007
Subject: Bowling for Rhinos	Revised: 22 January 2020

Board Administrative Directive

MVP STATEMENTS

MISSION

The AAZK Bowling for Rhinos Program raises funds and awareness for rhino and rhino habitat conservation.

VISION

The AAZK Bowling for Rhinos Program raise awareness and funds for the conservation of rhino and their habitats.

PURPOSE

The AAZK Bowling for Rhinos Program facilitates AAZK chapters, members, and their communities in fundraising efforts to support rhino and habitat conservation through Lewa Wildlife Conservancy, the International Rhino Foundation and Action for Cheetahs in Kenya

This Directive will establish the policy for reporting and management of the American Association of Zoo Keepers (AAZK) for Bowling for Rhinos (BFR) Program. AAZK BFR Program Team shall serve as the resource for all local BFR events hosted by Facilities or AAZK Chapters, including direct solicitation of donations on the AAZK website. Per AAZK policy a long term commitment to a Conservation or Educational program that utilizes AAZK member and financial Resources categorizes BFR as an **AAZK Program**.

To establish a policy on the annual distribution of funds raised by a Bowling for Rhinos (BFR) event and to set a policy for the payment of funds to each designated entity.

To establish rules and procedures by which members of AAZK shall qualify and shall be conveyed as a winner of a sponsored trip to a foreign country, as the result of fundraising for an annual AAZK BFR event.

To clarify to the membership that an AAZK BFR event is an exclusive event and shall not be combined, co-joined, or held concurrently with any other AAZK Chapter fundraising event and all profits from an AAZK BFR Event shall be forwarded to AAZK for distribution to the AAZK BFR Program Partners.

POLICY

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The BFR Program shall be managed by a Program Manager, and a Vice Manager appointed by the AAZK President or via nomination and ratification of the AAZK Board of Directors. The AAZK BFR Program Team shall consist of any number of Task Force Members to be determined by the Manager. Nominations for vacancies within this Program may be advertised in the *Animal Keepers' Forum* or other AAZK media or appointed at the discretion of the AAZK Board Oversight.

The BFR Program Manager shall report directly to the AAZK Conservation Board Oversight. The AAZK BFR Program Manager is eligible for indirect compensation from AAZK in the form of gratis full or day registration to the annual AAZK Conference. Should the Manager be excused from attendance by the Board Oversight, the Vice Manager is eligible for Conference Registration.

Bowling for Rhinos (BFR) was established and recognized by the AAZK as an international fundraiser in 1990. Funds are raised by an AAZK Chapter or animal facility using an associated Federal Tax Exempt Non-profit number that have established contact and registered their intent to hold a BFR event in a calendar year. While BFR is primarily a bowling event, the BFR title is inclusive of all non-bowling, fundraising events held in the spirit of BFR, with the intent to support AAZK designated conservation entities. AAZK shall hold Trademark to BFR Events in any name (Winos for Rhinos, Wii© for Rhinos, Curling for Rhinos, Rockin for Rhinos, Rummage for Rhinos, et, al).

BFR events are to be organized, sanctioned, held and administered by AAZK Chapters or approved groups (Reference Administrative Directive 7.02-3A – BFR Sanction) so that 100% of all profits realized shall be dedicated to rhino conservation strategies and distributed to the approved entities as defined in this Directive. For general accounting purposes and for the specific purpose of determining Trip Winners, sanctioned BFR Event funds or donations are tabulated and reported in the Country of the event. A rate of exchange to US currency is not applied, nor is the difference in currencies the responsibility of AAZK. AAZK shall underwrite all banking, wire transfer and processing fees incurred from the AAZK Operational Account.

Sanctioned Event Holders shall retain the right to recoup any and all approved expenses incurred in hosting a BFR event. Examples of approved expenses are limited to:

- Lane Rental
- Additional Insurance above the policy available and provided by AAZK.
- Advertisement
- Event Supplies
- Entertainment
- Procurement of Auction Item(s)
- T-Shirt Printing
- Express/Certified BFR Fund Mailing

Sanctioned Event Holders are permitted to fully direct or split the proceeds from a Live or Silent Auction, Raffle, commemorative photographs or T-shirt sales, *provided:*

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1. The direction or split is solely intended to recoup all or part of the expenses associated with the production of the Bowling for Rhinos event.
2. The direction or split is clearly advertised and promoted to any and all participants, including those who donate items or services to the auction, raffle, or sale.

Additional event policies, rules, regulations and information can be found on the AAZK web page (aazk.org/bfr).

CONSERVATION RESOURCE GRANT PARTNERSHIP – BFR FUNDING

AAZK shall hold and annually review a Memorandum of Understanding with each conservation entity and/or each entity shall file a report with AAZK regarding the financial operation of the entity.

AAZK shall have the option to solicit exclusive naming rights to the AAZK event “Bowling for Rhinos” in exchange for a fee and shall establish a Memorandum of Understanding with the event sponsor in exchange for an annual fee. The fee received for the naming rights shall be distributed according to negotiated agreement from the donor, or at the discretion of the AAZK Board of Directors and shall not be affected by the following policy.

AAZK identifies the following entities that shall benefit from an annual BFR event:

Lewa Wildlife Conservancy
PO Box 10607, 00100 Nairobi, Kenya
Tel: (+254-64) 31405 Tel: (+254-20) 607197 Fax: (+254-20) 607893
E-Mail: info@lewa.org

U.S. 501(c) (3) Non-profit and Tax Exempt Organization N^o: 87-0572187 & U.K. Registered
Charity N^o: 1069800 & Canadian Business Information Number: 86187 6357 RR0001

International Rhino Foundation
201 Main Street, Suite 2600
Fort Worth TX 76102

The International Rhino Foundation is a non-profit, tax-exempt charitable organization under
Section 501(c) (3) of the Internal Revenue Code. Donations are tax-deductible.

Action for Cheetahs in Kenya
PO Box 1611
Sarit Center
Nairobi, Kenya, 00606, Africa
cheetah@africaonline.co.ke
www.resaf.org/ACK or www.actionforcheetahs.org
Telephone + 254733997910

American Association of Zoo Keepers, Inc.
Conservation Resource Grant
8476 E. Speedway Suite 204
Tucson, AZ 85710

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All BFR Funds received, *excepting* those funds donated and then directed by the donor to the specific BFR partner shall be split in according to the following percentage:

Lewa Wildlife Conservancy	45%
International Rhino Foundation	45%
Action for Cheetahs in Kenya	08%
AAZK BFR Conservation Resource Grant	02%

All funds are to be held on account in the name of AAZK BFR, separated from AAZK Operational Funds, and are restricted from distribution by any other means. Monies on deposit shall be forwarded to the adopted entity in a manner specified by the conservation entity which may be a third party, and disposition of funds shall be subject to a full and complete financial annual accounting report forwarded to AAZK by the recipient.

AAZK shall retain two percent (2%) of the BFR funds raised AAZK shall advertise in AAZK media the availability of conservation funds for distribution in grant format to recognized conservation projects.

Affiliation or partnership with AAZK is not required, but preference may be given to AAZK Conservation Partners. Preference for funds distribution shall be given in the following manner:

- In-situ Rhino Conservation and Research
- In-situ Community, Educational or Medical Programs (Africa or Asia)
- In-situ Species Conservation (targeted)
- Ex-situ Rhino Conservation and Research (restricted)

Criteria for the AAZK BFR Conservation Resource Grant is referenced in Administrative Directive 1.01-8

All AAZK BFR Grant funds shall be distributed by vote of the AAZK Board of Directors, with recommendation and research performed by the AAZK Conservation Committee, from the AAZK BFR. If AAZK does not receive any grant funding application(s), does not choose to fund any application(s), or if funds remain on account in the calendar year, those dedicated funds will returned to the BFR Operating account and divided between the three (3) BFR Conservation Partners in equal shares.

Trips

AAZK, in conjunction with Lewa Wildlife Conservancy (LWC) and the International Rhino Foundation (IRF), shall endeavor to support the Bowling for Rhinos conservation program by coordinating overseas trips to LWC sanctuaries in Kenya (3) and to IRF sanctuaries located in Indonesia (2) for Sanctioned AAZK Chapter Event Holders. Individual and non-chapter donors are not eligible to win a trip.

Funds for the LWC trips (3) are specified by contractually agreed amount and segregated from the LWC share of BFR payout and are applied directly to the travel (land and air) and other

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expenses associated with the Trip. LWC shall be responsible for any and all lodging expenses. AAZK shall forward the designated amount of funding to each LWC Trip Winner within the year of award. LWC Trip winners shall sign a Memorandum of Agreement/Promissory Note and Hold Harmless Agreement with AAZK and provide their Social Security number for Internal Revenue Service notification. LWC travel arrangements are the responsibility of the LWC Trip Winner and assistance may be facilitated by the AAZK BFR Trip Coordinator.

In agreement with the IRF and when financially feasible two (2) overseas trips to Indonesia sanctuaries shall be funded in totality at the expense of the IRF. Trip Winners (2) shall sign a Hold Harmless Agreement with AAZK. IRF travel arrangements are coordinated solely by IRF. The trip winners shall be identified as the top two (2) nominees of a Sanctioned BFR Chapter Event holder of a Bowling for Rhinos event as nominated by the Chapter on the BFR Trip Nomination Form (primary) and BFR Financial Statement (secondary).

Trip Nomination Qualifications

An AAZK Sanctioned Chapter event holder may nominate any AAZK member in good standing* involved with a sanctioned Chapter BFR event to win a trip by utilizing funds raised by the facility, group or Chapter and co-mingled, combined, earmarked or similar, in the name of an individual. The facility or Chapter shall be able to document and justify such strategy for nomination in the following manner:

1. The individual has participated in a minimum of three (3) prior BFR events, or;
2. The individual has served as event coordinator for the current or past BFR event(s), or;
3. The individual can document raising at least twenty-five percent (25%) of the total funds raised from the current BFR event funding through an individual effort, or;
4. The individual can document they have secured at least twenty-five percent (25%) of items (in number or value) utilized as door prizes, raffle or auction items for the current BFR event, or;
5. A combination of items 3 and 4 that equal at least twenty-five percent (25%) of the funds raised or items secured to benefit the current BFR vent.

Nomination and Selection Procedure - Ian Craig and Susie Ellis Rhino Champion Awards

Nominees eligible to win the Ian Craig and Susie Ellis Trip Rhino Champion Awards shall be members in good standing with AAZK* and are selected from the **Top Two** (2) Sanctioned Chapter BFR Events that have raised the most funds for the AAZK BFR Program in the current year.

Trip nominees shall be designated by the Sanctioned Chapter Event by filing of the BFR Trip Nomination Form and sending the Nomination Form to BFR@AAZK.org within thirty (30) days of event conclusion **and** noting the BFR Trip Nomination on the BFR Financial Statement filed with AAZK along with the submission of BFR funds also within 30 days of event conclusion.

The Winners of the Ian Craig and Susie Ellis Rhino Champion Awards shall have their choice of trip destination (Africa or Indonesia) and the nominating Chapters will be removed from the BFR Trip lottery.

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The ultimate deadline to qualify for trip nomination and submission of funds is 15 November of each calendar year. Nominations received after the final deadline will be ineligible to receive the Ian Craig and Susie Ellis Trip Rhino Champion Awards.

Nomination and Selection Procedure – Africa/Asia Rhino Champion Awards - BFR Trip Lottery

After the Ian Craig and Susie Ellis Trip Rhino Champion nominees are identified as the Top Two Sanction Events raising the most funds in the BFR Event season, the remaining AAZK Sanctioned BFR Chapter events nominating a member in good standing* and meeting the nomination deadline will be placed into a lottery with a one guaranteed “chance” to win a third and fourth trip entitled the Africa/Asia Rhino Champion Awards.

For each \$1000 in funds raised by a sanctioned event over a \$1000 minimum, one (1) additional “chance” shall be added into the lottery in the name of the AAZK Sanctioned BFR Chapter event. In addition, each Chapter sanctioned event meeting the thirty (30) day post event deadline for fund submission and trip nomination shall be granted one (1) additional “chance” in the lottery**.

Example:

Sanctioned Event raises \$700.00 = 1 “Chance”

Sanctioned Event raises \$1700.00 - Over \$1000 minimum = 1 additional “Chance”

Over \$2000.00 = 2 additional “Chances”

Over \$3000.00 = 3 additional “Chances” on so forth

**One (1) Potential Bonus chance for meeting the thirty (30) day submission deadline

Once the Lottery has selected the winner of the third (3rd) trip, their “chances” are removed from the Lottery and the fourth and final trip winner shall be selected from the remaining chances.

Trip nominees shall be designated by the Sanctioned Chapter Event by filing of the BFR Trip Nomination Form and sending the Nomination Form to BFR@AAZK.org within thirty (30) days of event conclusion, **and** noting the BFR Trip Nomination on the BFR Financial Statement filed with AAZK along with the submission of BFR funds also within 30 days of event conclusion.

Sanctioned BFR Event Holders that submit their Trip Nomination Form and BFR Event Funds within thirty (30) days after conclusion of their event **shall receive one (1) additional bonus chance over and above the funds raised.

If the Thirty (30) day submission is missed, the **final** deadline to qualify for the AAZK BFR Trip Lottery nomination and submission of funds is 15 November of each calendar year. Any Sanctioned BFR Event Holder that fails to meet the November 15 deadline shall be declared ineligible to submit nominees for any BFR Trip.

Selection Procedure

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The Chapter sanctioned event determined to have raised the most funds for BFR AND determined to have met all published deadlines shall be given first choice to select either the Ian Craig Rhino Champion Award (Africa) or the Susie Ellis Rhino Champion Award (Asia). The Chapter sanctioned event determined to have raised the second most funds for BFR AND determined to have met all published deadlines shall be given the choice to select either the Ian Craig Rhino Champion Award, or the Susie Ellis Rhino Champion Award (whichever remains) or one (1) of the Africa/Asia Rhino Champion Awards.

The Chapter sanctioned event selected first in the BFR Trip Lottery AND determined to have met all the published deadlines shall have a choice to select any remaining trip option (if an option remains) or shall be granted one (1) of the remaining options.

The Chapter sanctioned event selected in the second BFR Trip Lottery shall be granted the remaining trip.

Travel to Africa (air and ground) and other directly associated expenses for the Africa trip winners shall be covered by funds retained from the LWC share of the BFR payout at a rate contractually agreed between AAZK and LWC. Lodging expenses for the Africa trip winners shall be covered by the Lewa Wildlife Conservancy.

Africa Trip Winners *may* have the option of having one (1) guest accompany them, at the winner's (or guest's) expense. Guest expenses normally consist of round-trip airline from a specified destination(s) and ground transportation as specified. Lodging is normally at the expense of the Host (LWC), however the guest must be able to lodge in the same room as the trip winner.

In addition to being AAZK members in good standing* all Lewa (Africa) trip winners shall:

- May be requested to contribute an article regarding the trip to AAZK Media, within one (1) year of trip completion;
- Be responsible for payment of Federal, State and local income taxes on the BFR monies retained to fund air and ground transportation;
- Shall complete and return to AAZK National the IRSW9 Form to ascertain the trip winners Social Security number;
- Shall complete and return to AAZK National the AAZK Hold Harmless Agreement;
- Shall complete and return to AAZK National a Memorandum of Agreement/Promissory Note.

Trip Winners who fail to produce the required travel documents for AAZK as defined above may be subject to loss of trip pending decision by the AAZK Board of Directors. In such case, the Sanction BFR Chapter Event holder shall be asked to submit another nomination.

In addition to being AAZK members in good standing* all IRF Trip winners shall:

- May be requested to contribute an article regarding the trip to AAZK Media, within one (1) year of trip completion;
- Complete and return to AAZK National the AAZK Hold Harmless Agreement.

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In case of a tie in where more than two (2) winners are identified, AAZK shall fund one (1) additional winner paid from the AAZK Conservation Resource Grant in the amount specified by the AAZK CEO/CFO and BFR Program Manager.

The Ian Craig/Susie Ellis Rhino Champion *or* Africa/Asia Rhino Champion Trip Lottery nominee shall not be an AAZK Committee Chair or Vice Chair, AAZK Program Manager or Vice Manager, members of the AAZK BFR Team, AAZK Conservation Committee or a current member of the AAZK Board of Directors.

Once an individual has been awarded any expense paid trip to Kenya they are declared ineligible from winning any future trip to Kenya, but are eligible for travel to Indonesia.

Once an individual has been awarded any expense paid trip to Indonesia they are declared ineligible from winning any future trip to Indonesia, but are eligible for travel to Kenya.

Once any individual has been awarded any trip to Kenya *and* a trip to Indonesia, they are ineligible to win any future trip associated with BFR.

Anna Merz Rhino Champion Award

The purpose of this award is to randomly select an individual AAZK member whose passion and drive for the AAZK signature conservation project, Bowling for Rhinos emanate the values of the late Lewa Co-founder and Rhino Champion, Anna Merz. This individual may have mastered "the power of one" - where the ideas, passion, and drive of one person can reach out to others and involve them in those wishes to save a species from extinction.

AAZK and LWC shall award one (1) expense paid trip to the Lewa Wildlife Conservancy by a random selection process from nomination of an AAZK member in good standing* from any AAZK Chapter, meeting the established and published deadline for submission. AAZK Chapters holding a valid charter with the Association and who hold an AAZK Chapter sanctioned fundraising event(s) with the intention of donating the proceedings to AAZK BFR program *or* who donate Chapter funds to AAZK's BFR program may provide a single candidate into the random selection process, provided;

- The Chapter registers the fund raising event with AAZK;
- The Chapter pays the required registration fee and receives BFR sanction;
- The Chapter meets all established and published deadlines for submission by postmarked or time stamped date of midnight May 1 of each calendar year;
- The Chapter notes the designee in writing to AAZK on the BFR Registration Form.

Note: The Chapters associated with the top two (2) fundraising events described previously are not eligible for entry into the Anna Merz Rhino Champion Award random selection process in the same calendar year.

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Travel (air and ground) and other expenses shall be covered by funds retained from the LWC share of the BFR payout at a rate contractually agreed between AAZK and LWC.

Lodging expenses for the AMR Champion Award shall be covered by the Lewa Wildlife Conservancy. The Award winner shall have the option of asking one (1) guest to accompany them on the trip to Lewa Wildlife Conservancy with the provision that the guest shall cover all travel expenses associated with their share of the trip to Lewa Wildlife Conservancy and shall be able to share the same lodging accommodations as the AMR Champion Award winner. Travel typically takes at the discretion of the Lewa Wildlife Conservancy in consultation with the AMR Champion Award winner.

The AMR Champion Award winner shall be responsible for payment of Federal, State and local income taxes on the BFR monies retained to fund the air and ground transportation portion of the Trip and shall complete and return to AAZK National the IRSW9 Form to ascertain the trip winners Social Security number, along with the AAZK Hold Harmless Agreement.

Qualifications

- The Chapter nominee **shall be an AAZK member in good standing*** involved with Bowling for Rhinos for at least three (3) years.
- The Chapter nominee shall be nominated by his or her peers who have witnessed their dedication to Bowling for Rhinos through the same AAZK Chapter, zoo, aquarium or related facility.
- The nominee **may not** be a previous recipient of the Anna Merz Rhino Champion Award (formally – AAZK Honorary Trip) or have been awarded a previous BFR Lewa or IRF trip as one of the highest fund raisers.
- The nominee shall not be Committee Chair or Vice Chair, Program Manager or Vice Manager, members of the AAZK Conservation Committee or a current member of the AAZK Board of Directors.

Nomination Procedure

- Each qualified AAZK Chapter may nominate one (1) individual for the AMR Champion Award.
- Nominations open in January and close at midnight 1 May of each calendar year.
- Chapter nominations may be sent by completing the BFR Registration Form to the AAZK BFR Team at BFR @AAZK.org

Selection Procedure

- The AAZK BFR Team shall select one (1) AMR Champion Award winner through a random (lottery) selection process as nominated by the Sanctioned BFR Chapter Event Holder meeting the deadline of May 1.

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- The AMR Champion name and AAZK membership shall be verified by AAZK CEO prior to announcement and contact.
- The AAZK BFR Trip Coordinator will contract the AMR Champion Award Winner to coordinate travel

Membership of all Trip Award winners shall be submitted to the AAZK CEO via electronic mail for membership verification prior to notification of BFR Sanction Chapter Event or individual nominee.

Once membership with AAZK is verified by the AAZK CEO, the AAZK BFR Team via their Board Oversight shall draft a Ratification Memo for approval by the AAZK Board of Directors. Payment stipends and associated documents cannot be executed without Board approval.

Once membership has been verified, finalized and ratified by the AAZK Board of Directors, the BFR Team Shall proceed with Trip Winner and other notifications via electronic and/or US Mail.

*As defined by the AAZK Lottery Trip Winner and Anna Merz Rhino Champion Award Winner rules found in Appendix A

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AAZK TRIP WINNER RULES

for

Ian Craig/Susie Ellis Rhino Champion Trip Winners (2)
Africa/Asia Rhino Champion BFR Lottery Trip Winners (2)
Anna Merz Rhino Champion Award Winner (1)

MEMBER IN GOOD STANDING

1. Nominees for any BFR Trip (5) shall be a current member of AAZK at the time of nomination. It is incumbent upon each BFR Sanctioned Chapter Event Holder to verify member status with their nominee and inform the nominee that member status is to be maintained through the selection process. Nominee member status will be verified upon selection to win the Ian Craig/Susie Ellis Rhino Champion Trips (2), Africa/Asia Rhino Champion BFR Lottery Trips (2) and AMRC Rhino Champion Award (1).
 - a) In a case where any nominee being selected to win a trip is not a member of AAZK, meaning; the member name cannot be located on the AAZK member roles at verification as having been a member during the current calendar year of selection, the nominating Chapter shall be required to submit a replacement nominee.
 - b) In a case where any nominee being selected to win a trip has had their membership expire after nomination and has failed to renew their membership with AAZK, the nominee will be given twenty-four (24) hour grace period to renew their membership with AAZK after documented contact by the BFR Team. If the nominee fails to renew their membership within the grace period, the nominating Chapter shall be required to submit a replacement nominee.

DEADLINES

1. May 1.

The deadline for AAZK Chapters to Register their BFR Event and pay the fee to receive Sanction for their Event. Chapters that fail to meet the May 1 Deadline for Sanction will be declared ineligible to nominate anyone for the Anna Merz Rhino Champion Award, Ian Craig and Susie Ellis Rhino Champion Trips and the Africa/Asia Rhino Champion BFR Trip Lottery.

2. May 1.

The nomination deadline for the Anna Merz Rhino Champion Award is **May 1** of each calendar year. Nomination is included in the AAZK BFR Registration Packet and is incumbent upon registration fee payment. Chapters failing to nominate an individual for the Anna Merz Rhino Champion Award by **May 1** are ineligible to submit a nomination at a later date.

3. Thirty (30) Days Post Event Bonus.

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All AAZK Sanction BFR Chapters are encouraged to complete their financial accounting and submit their Financial Statement and BFR Event Funds to AAZK National within thirty (30) days of their BFR Event. In case of multiple events, the 30 days will be after the conclusion of the final BFR Event. Sanctioned BFR Chapters meeting the 30 day submission deadline will receive a “bonus” lottery chance in the Africa/Asia Rhino Champion Award lottery drawing. Sanctioned BFR Chapters not meeting the 30 day Post Event deadline forfeit their additional chance in the Arica/Asia Rhino Champion BFR Trip Lottery.

4. November 15.

Chapter missing the thirty (30) day Post Event Bonus are required to have their Financial Statement, BFR Funds, Ian Craig Rhino Champion Award, the Susie Ellis Rhino Champion Award, and the Africa/Asia Rhino Champion lottery nominees submitted to AAZK by **November 15** of each BFR season. Chapters missing the **November 15** shall be excluded from the Ian Craig/Susie Ellis Rhino Champion Awards, and the Africa/Asia Rhino Champion Awards Lottery process.

TRIP AWARDS

AAZK BFR Trip Awards of any kind are non-transferrable by the Trip Winner. All Trip Winners to either Africa or Indonesia shall travel to each destination together unless otherwise designated by the Host or AAZK. AAZK BFR Trip Winners shall complete their travel in the year following the award unless trips are cancelled or postponed by AAZK, an AAZK BFR Conservation Partner or unforeseen event (Force Majeure or Act of God) that would endanger a traveler. LWC Trip Winners shall sign a promissory agreement with AAZK to only spend their stipend funds on the AAZK BFR Trips. Failure to comply with the Promissory Agreement shall result in membership termination due to Code of Ethics Violation and may result in legal action which may also include repayment of funds extended in good faith by AAZK to the member.

TRIP WINNER REQUIRED DOCUMENTS

Trip Winners who fail to produce the required travel documents (3) for AAZK (Kenya travel) that include the IRS W9 request, The AAZK Hold Harmless Agreement, and the AAZK Memorandum of Agreement/Promissory Note *or* the AAZK Hold Harmless Agreement (Indonesia), may be subject to loss of trip pending decision by the AAZK Board of Directors. In such case, the Sanction BFR Chapter Event holder shall be asked to submit another nomination.

PREVIOUS TRIP WINNERS

Once an individual has been awarded any LWC expense paid trip to Kenya they are declared ineligible from winning ay future trip to Kenya (Africa).

Once an individual has been awarded any IRF expense paid trip to Indonesia they are declared ineligible from winning ay future trip to Indonesia (Asia).

FORCE MAJUERE

Unforeseen personal circumstances (illness, pregnancy, Paternal Leave) etc., in where any AAZK BFR Trip Winner cannot meet the obligation of travel in the year following the Trip

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Award. Under these circumstances, the Trip Winner shall make a personal appeal to the AAZK Board of Directors, and include a proposed solution, if any via the AAZK CEO regarding the circumstances. The AAZK Board of Directors shall handle each appeal based upon individual merit and render a decision. AAZK reserves the right to ask the nominating Sanction BFR Event Chapter to submit another nomination for selection and ratification by the Board of Directors.

PERSONAL GAIN

Trip winners shall be exempt from AAZK Administrative Directive 4.01-1 – Personal Gain, due to the continuing commitment to an AAZK-approved conservation program, with documented approval from facility or Chapter, and in meeting the above requirements.

INTERPRETATION

AAZK via the AAZK Board of Directors and the Chief Executive Office shall have sole determination in the interpretation of the AAZK BFR Trip Rules as AAZK Policy. After exhaustion of any and all appeals the decision of the AAZK Board of Directors regarding the interpretation of any rule herein shall issue a ruling in written form to the parties involved for the historical record and shall then execute any amendments if any to policy or Rules as required.

These rules may be referenced as AAZK Board-ratified policy in Appendix B of Administrative Directive 7.02-3.

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Appendix B
Funding of Ian Craig/Susie Ellis Rhino Champion Awards (2)
Funding of the Africa/Asia Rhino Champion Award - BFR Lottery Trip (2)
Funding of Anna Merz Rhino Champion Award (1)

Purpose

To define the responsibilities and the mechanism of funding the three (3) selected trip winners to Kenya which include the Anna Merz Rhino Champion Award (AMRC) and a combination resulting is the destination chosen by the Ian Craig/Susie Ellis Rhino Champion Award and Africa/Asia Rhino Champion Award winners funded by Lewa Wildlife Conservancy as subtracted from their share of the gross receipts raised within the current year Bowling for Rhinos event.

Policy

The allocated funds are designated as the Anna Merz Rhino Champion Award and the Ian Craig/Africa Rhino Champion Award Winners as chosen, are designated for air and ground-associated travel Kenya lodging expenses, and any other expenses directly associated with the Kenya trips are to be segregated from the Lewa Wildlife Conservancy share of the BFR payout. Lewa trips shall be funded by the retention of BFR funds in a contractually agreed upon amount. LWC agrees to pay all lodging expenses associated with the AMRC and Ian Craig/Africa Rhino Champion Award Winners.

AAZK has set policy with this document to identify and select a Africa/Asia Trip Winner based upon the amount of funds raised by the two (2) highest Sanctioned Chapter BFR Events meeting qualifications and deadlines and a lottery drawing based upon a matrix of funds raised and deadlines met by each qualified Sanctioned Chapter BFR Event meeting registration and nomination deadlines

The Anna Merz Rhino Champion Award winner to LWC shall be conveyed by the random selection process defined within this Directive to Sanctioned Chapter BFR Event holders meeting registration and deadline qualifications.

Funding of the Susie Ellis and Asia Rhino Champion Awards are funded, coordinated and executed under the sole responsibility of the International Rhino Foundation.

Once an individual has been awarded **any** expense paid trip to LWC in Kenya they are declared ineligible from winning any future trip to LWC.

Once an individual has been awarded **any** expense paid trip to Indonesia they are declared ineligible from winning any future trip to Indonesia.

AAZK in conjunction with the LWC shall review the allocated funds on a yearly basis to account for inflation and/or economic issues that will affect airline and ground travel expenses and may

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affect lodging expenses. Adjustments to the allocated funding shall be made accordingly and ratified by the Board of Directors of AAZK.

Current allocation is set at \$6750.00 to fund three Lewa (3) trip winners or \$2250.00 for each winner.