

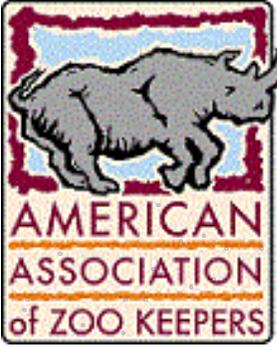
AMERICAN ASSOCIATION OF ZOO KEEPERS

**AAZK Conference Latin American Travel  
Grant Submission Guidelines**

AAZK Grant application forms  
can be found at [AAZK.org](http://AAZK.org)



<b>General Grant Guidelines</b>	
<p>International Outreach Committee (IOC) is dedicated to providing training and educational opportunities for international animal care professionals. The committee's goal is to offer resources and opportunities to improve animal well-being through networking with leaders in the field, while increasing knowledge of wildlife conservation efforts. Currently, the IOC is focusing on Latin American countries.</p>	
<p>The AAZK Conference Latin American Travel Grant is designed to assist Latin American keepers with the costs associated with attending the National AAZK Conference. Application is limited to attendance at a National AAZK Conference. This grant will help with the costs of travel, registration, and hotels.</p>	
<b>Application Deadline</b>	
February 1 of the calendar year for consideration	
<b>Qualifications</b>	
Only Latin American keepers are eligible to receive this grant.	
<b>Notification</b>	
The International Outreach (IOC) Committee and AAZK designees will review all Grant applications. Grant winners will be notified by March 1. <i>The IOC reserves the right to extend this deadline when necessary.</i>	
<b>Grant Sum</b>	
The Grant total of \$2,000 is available annually. The IOC reserves the right to divide funds among recipients.	
<b>Submission Guidelines</b>	
Applications are accepted at any time before the February 1 deadline.	
<p>The Grant Application is a <b>fillable PDF document</b> that can be completed and signed <b>electronically (preferred)</b>. In order for full functionality, please open and complete the application in Adobe Reader® or Adobe Acrobat®.</p>	
<p><b>A complete application shall include:</b></p> <ul style="list-style-type: none"><li>• Completed Grant Application Form</li><li>• 2 letters of support</li><li>• A complete <i>curriculum vitae</i> (CV)</li></ul>	
<p><b>The application packet should be compiled into one (1) PDF document (preferred) and emailed to IOC Chair Yvette Kemp at <a href="mailto:Yvette.Kemp@AAZK.org">Yvette.Kemp@AAZK.org</a> or mailed to:</b></p> <p style="text-align: center;">Yvette Kemp AAZK International Outreach Committee P.O. Box 632984 San Diego, CA 92163</p> <p style="text-align: center;"><i>Please note that late or incomplete applications will not be considered for review.</i></p>	



AMERICAN ASSOCIATION OF ZOO KEEPERS

**AAZK Conference Latin American Travel  
Grant Submission Guidelines**

AAZK Grant application forms  
can be found at [AAZK.org](http://AAZK.org)



**Grant Stipulations**

**Upon Grant Award**

- Your name is the account identifier whenever transactions with the AAZK Administrative offices are made.
- Grant award funds will be conveyed at the AAZK National Conference.
- Grant recipient may be asked to write a report on the conference for the *AAZK Animal Keepers' Forum* or other AAZK media. This will be sent to the Editor of the Forum. A copy of this report should also be sent to the International Outreach Committee Chair.
- Recipients are encouraged to similarly report to their institution.
- Members who have been awarded this grant CANNOT reapply for the AAZK LATG for one (1) grant cycle, twelve (12) months.
- Applicants awarded any or all of the Grant fund will be permitted to apply for any of the grants available upon the next date of submission with the exception of the Grant they were awarded.
- Failure to comply with any of the above mentioned regulations may result in the revocation of the grant at any time.

**Upon Grant Rejection**

- If an applicant is not awarded any part of the grant fund, the applicant will be permitted to apply for any of the grants available upon the next date of submission.
- Applicants who do not receive any of the grant fund will be notified within forty five (45) days of the grant deadline. The IOC reserves the right to extend this deadline as necessary.

**Contact Information**

**AAZK International Outreach Committee**

Yvette Kemp  
IOC Committee Chair  
P.O. Box 632984  
San Diego, CA 92163  
[Yvette.Kemp@AAZK.org](mailto:Yvette.Kemp@AAZK.org)  
[IOC@AAZK.org](mailto:IOC@AAZK.org)

**AAZK Administrative Office**

Ed Hansen  
Chief Executive Officer  
8476 E. Speedway Blvd., Ste. 204  
Tucson, AZ 85710-1728  
[Ed.Hansen@AAZK.org](mailto:Ed.Hansen@AAZK.org)